

# ***BCT-FY07***

*This infobase contains a numerical index of all FECA and OWCP Bulletins, Circulars and Transmittals issued in FY 2007, as well as the text of these issuances.*

*The BCTINDEX infobase contains a subject index of all FECA and OWCP Bulletins, Circulars and Transmittals issued since FY 1986.*

FECA Bulletins (FB)--Index  
FECA Bulletins (FB)--TEXT  
FECA Circulars (FC)--INDEX  
FECA Circulars (FC)--TEXT  
FECA Transmittals (FT)--INDEX  
FECA Transmittals (FT)--TEXT  
OWCP Bulletins (OB)--INDEX  
OWCP Bulletins (OB)--TEXT  
OWCP Circulars (OC)--INDEX  
OWCP Circulars (OC)--TEXT  
OWCP Transmittals (OT)--INDEX  
OWCP Transmittals (OT)--TEXT

FECA Bulletins (FB)--INDEX

FECA BULLETIN NO. 07-01

FECA Circulars (FC)--INDEX

FECA CIRCULAR NO. 07-01

## FECA BULLETIN for FY07

FECA BULLETIN NO. 07-01

Issue Date: January 31, 2007

Expiration Date: January 31, 2008

Subject: Periodic Entitlement Review Management (PER) - Use of iFECS Application.

Background: Payment on the periodic roll is an efficient method of ensuring regular payments of compensation to those with long-term compensable disabilities. After payment has begun, the claims examiner (CE) is responsible for periodic review of active cases to ensure that payments are correct and to document continuing entitlement. Historically, CEs have annually recorded information from incoming completed CA-1032 forms on the Checklist for Disability Roll Cases, form CA-674. The CA-674 was placed in the file and the CE took any necessary case management action based upon the claimant's responses. With the deployment of the Integrated Federal Employees' Compensation System (iFECS), the CE should document the annual review within Disability Management using the Periodic Entitlement Review Management (PER) application.

Purpose: To implement uniform procedures in the use of the PER application in iFECS to track and record Form CA-1032 data. The PER effectively replaces Form CA-674 in recording claimants' earnings, dependency and continuing disability status.

Applicability: Appropriate National and District Office personnel.

Reference: Chapter 2-0812, Periodic Review of Disability Cases, Federal (FECA) Procedure Manual.

Action:

1. Each month the District Office (DO) generates and mails Form CA-1032 to a set of claimants on the office's periodic compensation rolls. Tasks are automatically generated in iFECS to remind the claims examiner (CE) when the CA-1032 review is due and a PER record is automatically generated in the Periodic Entitlement Review Management application in iFECS.

2. The PER record reflects the current benefit level and compensation rate, the CA-1032 issue date and any dependents. The CE should input the date of any follow-up requests for completion of the CA-1032 and the date of receipt of the CA-1032. The CE should review the updated information from the CA-1032 and match it against the current entitlement records in file.

3. The CE should enter into the PER record the date of the medical report(s) used to establish continuing disability and causal relationship.

3. If additional development is needed to follow-up or verify responses to determine entitlement, the CE should set a reminder in iFECS and follow-up timely according to existing procedures. The PER contains a drop-down menu in the "PER action to be taken" section and the CE should select the appropriate action as follows:

- NC - No Payment/Entitlement Change
- NI - PN Memo in Development
- SI - Payment/Entitlement Suspension in Development
- TI - Payment/Entitlement Termination in Development
- UD - Under Development

4. Once all development is complete, the CE should so indicate in the PER application and input the date all development was completed.

Disposition: Retain until the indicated expiration date or until incorporated in the FECA Procedure Manual.

DOUGLAS C. FITZGERALD  
Director for  
Federal Employees' Compensation

Distribution: List No. 2 - Folio Views Groups A, B, and D  
(Claims Examiners, All Supervisors, District Medical Advisors,  
Fiscal Personnel, Systems Managers, Technical Assistants,  
Rehabilitation Specialists, and Staff Nurses)

BCT FY07

## FECA Circulars for FY07

FECA Circular NO. 07-01

FECA CIRCULAR NO. 07-01

February 1, 2007

SUBJECT: Dual Benefits - FERS

Reference is made to FECA Bulletin 97-9, where the procedures for computing FERS Dual Benefits are outlined. Action item 3 indicates a point of contact at SSA who was performing the necessary computations for OWCP. These computations are currently assigned to a number of modules based on the last two digits of the SSN as follows:

			Phone	FAX
Module 1	00-16	Pat Shahverdian	410-965-9388	410-597-0498
Module 2	17-32	Zorita Shivers	410-965-8063	410-966-6782
Module 3	33-49	Dennis Profili	410-966-5566	410-965-8054
Module 4	50-66	Shirley Davis	410-965-9425	410-965-9409

410-965-6030

Module 5      67-82   Wanda Russell      410-965-5255

410-966-5552

410-965-6539

## FECA Transmittals for FY07

FECA TRANSMITTAL NO. 07-01

RELEASE - REVISION TO CHAPTER 4-0100, SPECIAL CASE PROCEDURES,  
INTRODUCTION, PART 4 - SPECIAL CASE PROCEDURES, FEDERAL (FECA)  
PROCEDURE MANUAL

FECA TRANSMITTAL NO. 07-01

November 25, 2006

---

### EXPLANATION OF MATERIAL TRANSMITTED:

Chapter 4-100 section paragraph 1 Purpose and Scope and paragraph 3 Jurisdiction have been revised to reflect the jurisdiction change from the National Operations Office to the Cleveland District Office (District 9).

DOUGLAS C. FITZGERALD  
Director  
Federal Employees' Compensation

---

### FILING INSTRUCTIONS:

Remove Old Pages			Insert New Pages		
Part	Chapter	Pages	Part	Chapter	Pages
4	4-0100	all	4	4-0100	all

File this transmittal sheet behind the checklist in front of the Federal (FECA) Procedure Manual.

Distribution: List No. 2 -Folioviews Groups A, B, and D  
(Claims Examiners, All Supervisors, District  
Medical Advisers, Systems Managers,  
Technical Assistants, Rehabilitation  
Specialists, Fiscal Personnel, and Staff  
Nurses)

FECA TRANSMITTAL NO. 07-02

January 22, 2007

RELEASE - REVISION TO CHAPTER 2-1700, SPECIAL ACT CASES, PART 2 - CLAIMS,  
FEDERAL (FECA) PROCEDURE MANUAL

FECA TRANSMITTAL NO. 07-02

January 22, 2007

---

**EXPLANATION OF MATERIAL TRANSMITTED:**

Chapter 2-1700 has been revised to allow the Peace Corps to cover medical expenses for additional minor injuries and conditions for returning volunteers. Changes also include increasing the authorized coverage amount to \$1000.

Exhibit 1 - Annual Pay Rates for Computing Compensation for Peace Corps and VISTA Volunteers has also been updated to reflect current pay rates.

DOUGLAS C. FITZGERALD  
Director  
Federal Employees' Compensation

---

FILING INSTRUCTIONS:

Remove Old Pages			Insert New Pages		
Part	Chapter	Pages	Part	Chapter	Pages
2	1700	i, 5-18		2	1700 i, 5-21
2	1700	Ex. 1	2		1700 Ex. 1

File this transmittal sheet behind the checklist in front of the Federal (FECA) Procedure Manual.

Distribution: List No. 2-Folioviews Groups A, B, and D  
(Claims Examiners, All Supervisors, District Medical Advisors, Fiscal Personnel, Systems Managers, Technical Assistants, Rehabilitation Specialists, and Staff Nurses)

Module 6	83-99	Pina Culotta	410-965-8052	410-966-1042 410-966-6029
----------	-------	--------------	--------------	------------------------------

Please change the SSA contact information in Bulletin 97-9 to reflect these assignments.

DOUGLAS C. FITZGERALD  
Director for  
Federal Employees' Compensation

Distribution: List No. 1-Folioviews Groups A and D (Claims Examiners, All Supervisors,  
District Medical Advisors, Systems Managers, Technical Assistants, Rehabilitation Specialists  
and Staff Nurses)